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राजपत्र नं. एमएच/बाध-साज.प/२०

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महाराष्ट्र शासन राजपत्र

असाधारण
प्राधिकृत प्रकाशन

सोमवार, जानेवारी १३, १९८६/पौष २३, शके १९०७

स्वतंत्र संकलन म्हणून फाईल करण्यासाठी या भागाला वेगळे पृष्ठ क्रमांक दिले आहेत

भाग चार-अ

महाराष्ट्र शासनाने केंद्रीय अधिनियमांमध्ये तयार केलेले (भाग एक, एक-अ आणि एक-ल) यांमध्ये प्रसिद्ध केलेले नियम व आदेश यांच्यातिरिक्त) नियम व आदेश

REVENUE AND FORESTS DEPARTMENT

CR1986011301

Mantralaya, Bombay 400 032, dated the 13th January 1986

CONSTITUTION OF INDIA.

No. EXM. 1177/100138-2393-E-6.—In exercise of the powers conferred by the proviso to article 309 of the Constitution of India and in supersession of all existing rules and orders issued in this behalf and in force in the State or any part thereof, the Governor of Maharashtra is hereby pleased to make the following rules for the Post-Recruitment Training Examination for non-Gazetted staff in the Land Records Department of the Government of Maharashtra, namely:—

1. *Short title and commencement.*—(1) These rules may be called the Land Records Department (Post-Recruitment Training Examination) Rules, 1985.

(2) These rules shall come into force on 1st January 1986.

2. *Definitions.*—In these rules, unless the context requires otherwise,—

(a) "Appendix" means an Appendix to these rules;

(b) "Examination" means the Examination prescribed under these rules;

(c) "Land Record Department" means the Land Records Department of the Government of Maharashtra;

(d) "Government" means the Government of Maharashtra;

(e) "Non-Gazetted Post" means any of the posts mentioned in the Schedule appended hereto; or such other posts as Government may by order from time to time direct.

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3. *Examination to be passed before confirmation.*—A candidate recruited initially to a non-Gazetted post in the Land Records Department shall be required to undergo a course of post-Recruitment Training and to pass the Examination before he is confirmed in the post in which he is appointed or promoted. A person who has already availed of training facility shall not be eligible for the same again.

4. *Period and number of chances for passing Examination.*—Subject to the provisions of these rules, every person appointed to any non-Gazetted post shall be required to undergo a course of Post-Recruitment Training and to pass the Examination within a period of four years from the date of his appointment and within three chances. The persons who have already completed four years service and have not passed the Examination shall be required to pass the Examination within a period of three years from the date on which these rules come into force and within two chances :

Provided that, a person belonging to Scheduled Caste, Scheduled Tribe, Denotified Tribe or Nomadic Tribe shall be entitled to one more chance and one more year to pass the Examination.

5. *Consequences of failure to pass the Examination.*—(1) Every person holding a non-Gazetted post, who fails to pass the Examination within the time-limit and chances specified in rule 4,—

(a) shall not, unless he passes the Examination, be confirmed in the post or promoted to the higher post in Group-III;

(b) shall lose his seniority in group IV of Class III service, that is to say, he will rank below all such persons who have passed the Examination before him and also below all those who are senior to such persons below whom he is placed, and who may pass the Examination after him but within the period and chances specified in rule 4.

(2) (i) Failure to pass the Examination at the first and second attempt in the case of non Backward Class persons and third attempt in the case of persons belonging to castes and tribes mentioned in the proviso to Rule 4 above shall not result in the stoppage of increment or loss of seniority.

(ii) If a person fails to pass the Examination within the period or chances referred to in rule 4, he shall not be allowed to draw the increment after his failure, until he passes the Examination or is exempted from passing it by the Government.

(iii) Where any person passes the Examination at fourth (fifth in the case of persons belonging to castes and tribes mentioned in the proviso to Rule 4 above) or any subsequent attempt or where he is exempted from passing it by Government, he shall draw the increment which were withheld and all increments shall accrue to him, as if no increments were withheld, but he shall not be entitled to any arrears of pay on that account for the period during which increments were so withheld.

(3) Subject to the foregoing provisions of this rule a person holding any non-Gazetted post may avail of any number of chances for appearing for the Examination.

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6. *Exemption.*—Any person holding a non-Gazetted post shall be exempted from passing the Examination,—

(i) if he has attained the age of forty-five years on 1st November 1977 or on the date on which he attains that age on any day thereafter; subject to the condition that the seniority already lost by him under the provisions of rule 5 shall not be restored to him on granting such exemption; or

(ii) if he has already passed or has been exempted from passing the Sub-Service Departmental Examination or the Post-Recruitment Training Examination prescribed under any earlier rules, for the time being in force, before the commencement of these rules; or

(iii) if he has already been confirmed in a post in Class-III service before the commencement of these rules.

7. *Examination to be in two parts etc.*—(1) The Examination shall be in two parts, namely General subjects and Departmental subjects as shown in the Appendix to these rules or such other subjects as the Government may, by order from time to time, direct.

(2) The candidate shall have to answer the questions in Marathi.

(3) The practical test as shown in the Appendix to these rules shall be taken as a part of the written examination.

8. *Examination when to be held.*—The Examination shall ordinarily be held once a year in the month of September when there is only one session of the Post-Recruitment Training Class. If there are more than one session of the Post-Recruitment Training Class in any particular year, the Examination shall be held at the end of each such session, unless the Settlement Commissioner and Director of Land Records is of the opinion that for any valid reason, it is not necessary to hold the Examination in any particular year:

Provided that, if for any reason, the Examination is not held in any year, or any candidate is not allowed to appear for any particular Examination, that year and that chance shall be excluded in computing the number of years or the chances prescribed under rule 4.

9. *Standard of passing etc.*—(1) The standard of passing the Examination shall be 35 per cent in each paper and 40 per cent in the aggregate.

(2) A candidate who secures 40 per cent or more of the aggregate marks prescribed for the whole Examination, but fails to obtain 35 per cent marks in not more than two individual papers, will be eligible for the grant of not more than a maximum of 4 grace marks, if he is thereby able to pass the Examination. This facility shall also be admissible to those candidates who have secure exemptions in their previous attempt.

(3) (a) A candidate, who has failed in the Examination but has obtained fifty per cent or more of the total number of marks in any paper shall be exempted from appearing again in that paper in the next Examination.

(b) A candidate who has secured exemption in any paper will have to specifically claim it at the time of appearing at any subsequent Examination by applying for it and if the exemption is not so claimed, it will be presumed that the candidate has not availed of such exemption.

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(4) Where any candidate secures 50 per cent marks in the aggregate, but fails in any one paper, he will not be required to appear for the entire Examination again, but only for that paper in which he failed. For the purpose of rule 4, he shall be deemed to have passed the Examination, but he shall not be confirmed or promoted, unless he passes in that paper in which he had failed.

10. A candidate who obtains 75 per cent or more of the aggregate number of marks obtainable, shall be considered to have passed the Examination with credit :

Provided that, any candidate who has secured an exemption under rule 9(3) and (4) and passed the Examination at any subsequent attempt in the remaining subject or subjects, shall not be considered to have passed the Examination with credit.

11. *Syllabus, etc.*—The syllabus for the Examination and the maximum marks for each paper shall be as mentioned in the Appendix to these rules.

APPENDIX

(See rule 11)

Paper No.	Subject prescribed	Books prescribed	Marks	Time	Remarks
1	2	3	4	5	6
PART I—GENERAL SUBJECTS					
1	Office Organisation, Procedure, noting and drafting, conduct, Discipline and Appeal Rules (with Books).	(1) Hand Book for Training of Ministerial Staff (Clerical). (2) The Maharashtra Civil Services (Discipline and Appeal) Rules, 1979. (3) The Maharashtra Civil Services (Conduct) Rules, 1979. (4) Manual of Office Procedure (S.C. and D.L.R.).	100	Hrs. 3	For Examinees Western Maharashtra, Marathwada and Vidarbha Regions.
PART II—DEPARTMENTAL SUBJECTS					
2	Land Revenue Code and Rules (without Books).	(1) Maharashtra Land Revenue Manual (Volumes I, IV and V)	100	3	For Examinees of all the Regions. Common to all the Regions.
3	Survey and Settlement Land Acquisition and Consolidation (with Books).	(1) City Survey Manual (by F.G.H. Anderson). (2) Manual of Land Surveying (by R. G. Gordon).	80	3	

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1	2	3	4	5	6
		(3) Rules and standing orders relating to the duties and supervision of land Records Establishments in Bombay State— Chapters V and VI (as revised) IX and X.		Hrs.	
		(4) Land Acquisition Act, 1894.			
		(5) Bombay Prevention of Fragmentation and Consolidation of Holdings Act, 1947 and Rules thereunder.			
		(6) (a) Bombay Survey and Settlement Manual Volume II, Part II, (Chapters I, II, III, V, VII, VIII, IX and X). Part III Appendices III, V, VII, VII (A) to (C) and VIII.	20		For Examinees of Western Maharashtra Region.
		(b) Hyderabad Survey and Settlement Manual (Chapters XI to XV)	20		For Examinees of Marathwada Region.
		(c) Central Provinces Settlement Instruction No. II, IV, V, VII, XI, XII, XIII and XVIII.	20		For Examinees of Vidarbha Region.
4	Practical Test	(1) Measurement by Chain and Cross Staff.	100	3	For Examinees in all Regions.
		(2) Plan Table Surveying.			
		(3) Setting up of Theodolite and Angle Reading.			
		(4) Classification of Lands.			

Schedule

[See rule 2(e)]

- (1) Consolidation Circle Inspector.
- (2) Cadastral Surveyor.
- (3) Consolidation Surveyor.
- (4) Pot Hissa Surveyor.
- (5) Junior Clerks.
- (6) Record Keeper.
- (7) Record Karkun.
- (8) Utara Karkun.
- (9) Scrutiny Clerk.

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- (10) Typing Clerk.
- (11) Copying Clerk.
- (12) Field Party Surveyor.
- (13) Scrutiny Surveyor.
- (14) Sanad and P. R. Card Writer.
- (15) Assistant Nazul Maintenance Surveyor.
- (16) Correction Clerk.
- (17) Land Acquisition Surveyor.
- (18) Deputy Record Keeper.
- (19) Special Karkun.
- (20) Enquiry Surveyor.
- (21) Surveyor.
- (22) Typist.

By order and in the name of the Governor of Maharashtra,

D. M. SUKTHANKAR,
Secretary to Government.

शासकीय मध्यवर्ती मुद्रणालय, मुंबई