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Arrangement during
leave of Class II
having Drawing and
Disbursing powers.

GOVERNMENT OF MAHARASHTRA
Finance Department.
Resolution No. TRW-1376/518/ADM-9.
Sachivalaya, Bombay 400 032, dated the 11th May 1976.

R E S O L U T I O N

CR1976051101

Whenever any Class II Officer, who also happens to be the head of office having drawing and disbursing powers proceeds on leave, it is for the authority competent to make appointment in leave vacancy to decide what arrangement should be made for the conduct of duties of the Officer on leave. If due to non-availability of Gazetted Officer it is intended by the competent authority to entrust the duties of the officer on leave to a Class III person, either of the following two alternatives are open as per Bombay Civil Services Rule 609.

- 1) The Class III Officer may be appointed to officiate in Class II post in which case he would automatically be enabled to perform the duties and functions of the Officer on leave.
- 2) If the above arrangement is not deemed feasible administratively or on any other grounds and it is decided that the Class III officer should merely hold additional charge of the Class II post in addition to his own, the competent authority should specify in this order what duties of the higher post are to be performed by the person placed in additional charge.

2. A question has been raised as to whether in such cases it is possible to issue directions to the Treasury Officers to accept bills signed by Class III Officers during absence on leave of their respective heads of officers. Government is pleased to direct that whenever arrangement in leave vacancy is

(P.T.O.)

GCP.ROTA-FD-H-149(9,500+5-5-76)

GCP.ROTA/F.D.-H-283(9,500+5-6-76)-1.

made as mentioned above the handing over/taking over reports and specimen signature of the incoming officer should be furnished to the Treasury Officer.

By order and in the name of the Governor of Maharashtra,

A. G. DESHMUKH,
Section Officer,
Finance Department.

To

All Departments of Secretariat,
The Accountant General, Maharashtra I, Bombay, with reference to his letter No. TM/22/ST/MISC-462, dated 7th May 1976 (60 copies),
The Accountant General, Maharashtra II, Nagpur (40 copies),
The Pay and Accounts Officer, Bombay, (40 copies),
The Resident Audit Officer, Bombay,
All Heads of Departments and Heads of Offices under the Departments of Secretariat,
The Director of Accounts and Treasuries, Bombay, with reference to his letter No. TRY-1073/4982/73/TM, dated 31st January 1974 (25 copies),
The Deputy Director of Accounts and Treasuries, Poona/Nagpur, (10 copies),
*The Secretary, Maharashtra Public Service Commission, Bombay,
*The Secretary, Maharashtra Legislature Secretariat, Bombay,
*The Registrar, High Court, Bombay,
*The Registrar, Lok Ayukta and Upalokayukta, Bombay,
All Treasury Officers,
All Sub-Treasury Officers,
The Select File, ADM-9.

*By letter.

No. of 1976.

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